

Shree Santkrupa Shikshan Sanstha's College of Pharmacy (D. Pharm.),
Ghogaon

Defined rules, procedures for recruitment policies

The following acts and rules are adopted as guidelines for procedures, recruitment policies, directions issued from time to time by the regulatory bodies:

- Norms of Pharmacy Council of India (PCI)
- AICTE Norms
- Rules for Affiliation and Approval by MSBTE, Mumbai.

Rules for Recruitment of Teaching Staff: For the recruitment of teaching staff SSSS's COP follows PCI regulations and Maharashtra State Board of Technical Education's (MSBTE) guidelines. All the recruitments are done by advertising about the vacant post and conducting the interviews of the applicants who have applied in response to the advertisement. At the time of appointment norms for qualification provided by PCI are followed strictly.

The staff declaration for the Diploma program is granted by MSBTE and it consists of the following cadre –

Cadre Structure (Approved by MSBTE)

(a) Principal

(b) Lecturers

CAMPUS

At Post Ghogaon, Taluka
Karad, District Satara 415111.
Phone: 02164 257445

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MUMBAI OFFICE

1201 Kohinoor Square,
Dadar West, Mumbai 400028.
Phone: 022 35656406

Mode of Selection of Teaching Staff:

Direct recruitment to all cadres is based strictly on merit. Invariably in almost all cases, the following procedure is followed

- a) Advertisements are issued in leading newspapers.
- b) Applications are scrutinized within 30 days after the last day for receipt of application.
- c) The lists of applications and resumes with relevant details are prepared for Selection Committee nominated by the head of the institute.
- d) The Deputy Secretary of the Regional Board of Technical Education (RBTE), Pune appoints the subject experts, MSBTE nominee, representative of reserve category, Women Representative, President and Secretary of Trust as a member of staff selection committee and joint Director of the Regional Office, himself or his representative acts as an DTE nominee in the staff selection committee for the selection and approval of candidates for the posts of Principal and Lecturers.
- e) Call letters are sent to eligible candidates for attending interviews specifying place, date and time of the interview.
- f) Selection Committee interviews and recommends candidates to MSBTE with the merit points.
- g) Letters of appointment are issued to the selected candidates by the head of the institute or by the Management.
- h) The selection list along with supporting documents are sent to the Director MSBTE, Mumbai for approval.

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Recruitment of Faculty at the Institute Level:

- a) Advertisement about recruitment of staff in the newspaper and call for the application within stipulated period from the candidate.
- b) Scrutinize the applications received from the candidates and call for the interview.
- c) Demonstration of teaching skill in front of respected Principal and staff.
- d) Personal interview at college level with respected President / Secretary and Principal.
- e) Approval process is implemented as per MSBTE Norms.



Prasun Johari,
Secretary,
Shree Santkrupa Shikshan Sanstha.



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